

**New Jersey Department of Community Affairs  
New Jersey Green Homes Office**

**Request for Qualifications**

**High Performance/Green  
Architects, Engineers, Consultants**

The New Jersey Department of Community Affairs (DCA) - New Jersey Green Homes Office is currently operating and developing several High Performance/Green development initiatives. We are seeking Architects, Engineers, and Consultants that offer energy efficient, high performance and green design services. Please see our website at [www.state.nj.us/dca/dhcr/njgreenhomes.htm](http://www.state.nj.us/dca/dhcr/njgreenhomes.htm) for more information regarding these programs.

The New Jersey **Green Homes** office is situated within the Division of Housing and Community Resources of The Department of Community Affairs (DCA), State of New Jersey.

The mission of the office is to fundamentally improve the environmental performance, energy efficiency, quality, and affordability of housing in New Jersey. Through advocacy, education, and technical assistance we aim to accelerate the use of innovative green design and building technologies, raise building standards and create a consumer demand for efficient, healthy and environmentally responsible – high performance homes.

The information you provide will be made available to groups participating in DCA programs and the general public seeking “High Performance/Green” professional design services. Your companies contact information and services will be provided upon request to the above-mentioned groups in an alphabetical order listing.

A one-day orientation program will be provided to familiarize your company with DCA’s programs and Sustainable Development initiatives. Your companies’ participation in an orientation program will be noted on the list of service providers. Dates, times and locations of orientations will be provided as available.

Inclusion on the list does not constitute an endorsement by Department of Community Affairs, New Jersey Green Homes Office or its agents; furthermore inclusion on the list does not guarantee employment.

Please complete and return the information below via email or on standard floppy disk. (Windows compatible)

**Contact Information**

Company Name:

Contact Name and Title:

CEO/President:

Address:

Phone:

Fax:

Email:

Web site:

## **Company Profile**

Please describe your company's services and design philosophy.

What are your company's specialty and/or area of expertise?

Describe the ways your services contribute to sustainability?

When was your company established?

When did your company initiate the "sustainable" services?

## **Company Stats**

Number of employees in the company?

Please list the companies or employee's professional licenses, accreditation, and memberships.

Please describe any special training and experience members of your staff possess that may assist in providing sustainable design and construction services.

## **Projects**

Please describe three projects in which your company implemented High Performance/Sustainable design and construction methodologies, technologies and materials. Include the location, size/scope, and budget of each project. Please do not exceed 200-300 words per project description. If relevant, include additional support materials such as photographs and drawing.

## **Affordable Housing (Low to Moderate Income)**

Does your company have specific experience in designing or building for the affordable housing market? (low to moderate income)

Are you familiar with the New Jersey Department of Community Affairs – Balanced Housing Program?

## **Details**

Please describe any other sustainable services or programs your company offers that may not have been covered by the above RFQ.

Please include a fee schedule or price list, this information will be kept confidential.

## **Return Information To:**

Darren Port,  
New Jersey Green Homes Office  
State of New Jersey, Department of Community Affairs  
Division of Housing and Community Resources  
101 South Broad Street, PO Box 806, Trenton, NJ 08625  
Phone 609-292-3931 Fax 609-292-9798  
[njgreenhome@dca.state.nj.us](mailto:njgreenhome@dca.state.nj.us),  
<http://www.state.nj.us/dca/dhcr/njgreenhomes.htm>